

MEETING:	Statutory Licensing Regulatory Board
DATE:	Wednesday, 24 February 2016
TIME:	3.00 pm
VENUE:	Reception Room, Barnsley Town Hall

MINUTES

Present Councillors C. Wraith MBE (Chair), Frost, Johnson, Shepherd, Tattersall, Wilson and Worton

3 Declaration of Interests

There were no declarations of pecuniary and non-pecuniary interest from Members in respect of items on the agenda.

4 Minutes

The minutes of the meeting held on the 28th October, 2015 were taken as read and sung by the Chair as a correct record.

5 Terms of Reference of General and Statutory Licensing Regulatory Boards - Update

The Service Director Culture, Housing and Regulation and Director of Legal and Governance submitted a joint report recommending the Council to approve amendments to the Terms of Reference of the General and Statutory Licensing Regulatory Boards following an Internal Audit Report into Taxi and Premises Licensing.

The review of the Terms of Reference had been initiated following an Internal Audit of the Licensing Service as part of a wider review of the Service following the corporate inspection of Rotherham Metropolitan Borough Council and the publication of the Casey Report into Child Sexual Exploitation on 4th February, 2015.

The Internal Audit had identified a control adequacy issue relating to the Terms of Reference as they did not include reference to the role of Members with regard to safeguarding and consequently, it was felt that Members may not be fully aware of their safeguarding responsibilities. Internal Audit had recommended that a review of the Terms of Reference should be undertaken to ensure that these roles and responsibilities was explicit.

A review had, therefore, been undertaken within the context of the findings of the Internal Audit Review, the Casey Report and the Safeguarding Framework. The opportunity had also been taken to amend the Terms of Reference of both the General and Statutory Licensing Regulatory Boards and to make minor drafting amendments to ensure they remained fit for purpose.

RECOMMENDED TO COUNCIL that the Terms of Reference of the General and Statutory Licensing Regulatory Bards be amended as detailed within Appendix 1 to the report now submitted.

Chair